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| Alternate Risk Assessment  |  |
| **Name of Activity:** E.g.: Outdoor Liturgy Group (see examples below) |  | **Date of Activity:**Safeguarding and Ministerial Integrity OfficeCATHOLIC ARCHDIOCESE OF SYDNEY |
| **Activity Participants:** (Tick all that apply)  | [ ]  **Children** [ ]  **Adults**  | **Type of Activity:**  | [ ]  **In person** [ ]  **Online**  |
| **Risk Assessment Steps** | **Reoccurring Event:**  | [ ]  **YES** [ ]  **NO** |
| **Step 1** | Identify the activity, then identify the risks: What could happen? How could it happen? |
| **Step 2** | Consequence of the risk: What could happen? How could it happen? |
| **Step 3** | Mitigate the risk, what mitigation strategies are in place to minimise or control the risk and what further mitigation strategies could you put in place? **Completed Risk Assessment to be signed off by Parish Priest or Head of Agency.** |
| **Step 4** | Consult and share the Risk Assessment and Mitigation Strategies with those involved in the activity; the workers including Volunteers and parent helpers and the Children and/or Adults to ensure a safe and successful activity. |
| **Step 5** | Evaluate the treatment: Did it work? Is there more we need to do to create a safe environment? Update your plan if improvements can be made for next time. |
| **Plan****Prepared by:** | **Name:**  | **Plan Approved by Parish Priest or Head of Agency:**  | **Name:**  |
| **Sign:**  | **Sign:**  |
| **Date:** | **Date:** |
| **Emergency Contact Numbers:** | **Name:****Number:** | **Name:****Number:** |

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| **Please Note: Add or subtract the rows in the table below depending on how many risks you identify** |
| **Risk****Reference** | 1. **Identify Risk(s)**
 | 1. **Consequence of the Risk**
 | 1. **Mitigation Strategies**
 |
| *Examples:* | 1. *Sunburn*
 | *People are unwell, sunstroke, burns, dehydration* | * *Find shady area to sit if possible*
* *Ensure sunhats are worn, sunscreen and water provided*
 |
|  | 1. *Unsecured exit/entry points*
 | *Child goes missing, strangers have access* | * *Keep outside gates locked*
* *Constant supervision*
 |
| 1. |  |  |  |
| 2. |  |  |  |
| 3. |  |  |  |
| 4. |  |  |  |

**Insert your mitigation strategies individually into this checklist. Mark them off when completed.**

| Mitigation Strategies Checklist | CompletedY/N or N/A | Date Completed |
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