



Form: Details of Safeguarding Matter that has been Reported to the NSW Police

This form should be filled out by any person who reports a suspected reportable crime to the NSW Police. It should then be provided to your Parish Priest (or Administrator) or Agency Head and the Safeguarding Office.

If any additional documents come to hand after the form has been provided to your Parish Priest (or Administrator) or Agency Head and the Safeguarding Office, these should be sent to them separately.

A. Reporter's details

Name _____

Position _____

B. Details of suspected reportable crime

Date you became aware of the suspected reportable crime _____

Name of alleged victim* _____

Name of alleged offender _____

***Note:** if the alleged victim has requested their details be kept confidential, you do not need to record them here.

C. Police details

Name of Police Area Command: _____

Contact person: _____

Event Number: _____

Check off the documents attached to this form:

Copy of report made to NSW Police

Other correspondence with NSW Police

Signature _____

Date _____