Form: Details of Child Protection Matter that has NOT been Reported to the NSW Police

This form should be filled out by Parish Priests (or Administrators) and Agency Heads in respect of all Child protection matters that have not been reported to the NSW Police but are required to be reported to the Safeguarding Office under Flowchart: Reporting Child Protection Concerns.

If any additional documents come to hand after the form has been provided to the Safeguarding Office, these should be sent separately.

A. Parish/Agency details

Name of Parish/Agency ________________________________________________

Name of person completing this form ____________________________________

Position of person completing this form _________________________________

B. Details of Child protection matter

Name of person who raised the matter ____________________________________

Date the matter was raised _____________________________________________

Name of alleged victim* ________________________________________________

Name of alleged offender _______________________________________________

Brief details of the matter

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*Note: if the alleged victim has requested their details be kept confidential, you do not need to record them here.

Attach all documents created in relation to the matter.

Signature ___________________________________________________________

Date _______________________________________________________________