Chart of Archdiocesan Safeguarding Roles and Responsibilities

**Archbishop**
- The Head of the Archdiocese and of all Parishes and Agencies within the Archdiocese.
- Head of the relevant entity within the Archdiocese for the purposes of the *Children’s Guardian Act 2019* (NSW).
- No day-to-day role in reporting but is answerable to the Children’s Guardian and potentially NSW Parliament.

**Vicar General**
Is responsible for implementing the Policy and overseeing the Safeguarding Office.

Has delegated authority from the Archbishop in respect of Parishes and Agencies (other than CatholicCare and Sydney Catholic Schools) for the purposes of the *Children’s Guardian Act 2019* (NSW).

**Independent Safeguarding Advisory Panel (ISAP)**
Provides independent advice and recommendations to the Archbishop, the Vicar General, and the Safeguarding Office to equip them with a source of informed advice to fulfil their respective responsibilities and inform their decisions in relation to professional standards matters.

**Executive Director, Sydney Catholic Schools (SCS)**
Responsible for overseeing Child Protection matters within SCS.

**CEO, CatholicCare**
Responsible for overseeing Safeguarding matters within CatholicCare.

**Sydney Catholic Schools** has its own Child Protection systems and structures.

**CatholicCare** has its own Safeguarding systems and structures.

**Safeguarding and Ministerial Integrity Office**
Assists Vicar General to fulfil his obligations to report Reportable Allegations or Convictions considered to be Reportable Convictions to the NSW Office of the Children’s Guardian.

Receives and manages reports of Safeguarding Complaints from Parish Priests, Agency Heads, and others within the Archdiocese. Provides advice and training to Parish Priests, Agency Heads and others within the Archdiocese of Sydney to understand, comply with and meet their reporting obligations.

**Agency Heads**
- Responsible for verifying the WWCCs of all persons who work with Children
- Responsible for implementation of the Safeguarding Policy
- Responsible for reporting all allegations or concerns about Children / Adults at Risk to the Safeguarding and Ministerial Integrity Office
- Responsible for reporting serious indictable offences to the Safeguarding Office and Police

**Parish Priests (and Administrators)**
- Responsible for verifying the WWCCs of all persons who work with Children
- Responsible for implementations of the Safeguarding Policy
- Responsible for reporting all allegations or concerns about Children/ Adults at Risk to the Safeguarding and Ministerial Integrity Office
- Responsible for reporting serious indictable offences to the Safeguarding Office and Police

All religious, lay staff and volunteers must take steps to report any serious indictable offences and comply with reporting requirements and the Archdiocese Safeguarding Policy.

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iManage: 403526v3

Version: V3, 29 August 2023, to be reviewed August 2026