

Reporting Protocol for Clergy and Workers for Any Child Related or Vulnerable Adult Concerns



Clergy and Workers including Volunteers of the Archdiocese of Sydney are personally obligated to report the following serious offences as shown below. Included on this document are the relevant contact phone numbers you will need for the Safeguarding and Ministerial Integrity Office, the NSW Department of Communities and Justice and the NSW Police. Follow the steps below if you have reason to suspect any of the following matters:

Contact numbers for reporting concerns	
Safeguarding and Ministerial Integrity Office Archdiocese of Sydney Director of Safeguarding	02 9390 5810
Department of Communities and Justice (DCJ) Child Protection Helpline (24 hours/7 days)	132 111
NSW Police If an emergency 000 Police Assistance Line 131 444 Police Area Command (PAC)	Look up PAC in your local area

EMERGENCY CONTACT NUMBER FOR THE PARISH PRIEST OR AGENCY HEAD:

For further information please refer to the Catholic Archdiocese of Sydney *Protocol: Reporting reportable crimes to the NSW Police*. Anyone in the Catholic Archdiocese of Sydney can report a crime to the NSW Police.

If you suspect:
 * Physical Abuse
 * Sexual Abuse
 By an adult towards a child, young person or vulnerable adult

If you suspect:
 * Neglect
 * Psychological Harm
 By an adult towards a child, young person or vulnerable adult

Step 1 - Workers to:
 Report to the Parish Priest or Agency Head
unless there is an emergency, then report directly to NSW Police

Step 1 - Workers to:
 Report to the Parish Priest or Agency Head

Step 2 - Parish Priest or Agency Head to:
 Report the matter to the Safeguarding Office
 The Safeguarding Office can provide assistance reporting to NSW Police or relevant agencies

Step 2 - Parish Priest or Agency Head to:
 Report the matter to the Safeguarding Office
 The Safeguarding Office can provide assistance reporting to NSW Police or relevant agencies

Step 3 - Safeguarding Office to:
 Provide advice and support to Parish Priest or Agency Head and Workers regarding reporting to NSW Police and DCJ

Step 3 - Safeguarding Office to:
 Provide advice and support to Parish Priest or Agency Head and Workers regarding reporting to NSW Police and DCJ