



## Cardinal Cerretti Memorial Chapel

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### INFORMATION FOR INTENDING USERS

- The Cardinal Cerretti Memorial Chapel is administered as a place of worship by the Catholic Archdiocese of Sydney.
- Inquiries for use of other buildings or grounds should be directed to the Administration of the International College of Tourism and Hotel Management on telephone (02) 9977 0333.
- The Archdiocese is willing to make the Chapel available for religious services and for other suitable community activities.

The following guidelines are provided for the information of intending users.

- Specific inquiries may be directed to:
  - Charmian Frize  
Cardinal Cerretti Chapel Manager  
Cerretti.Chapel@sydneycatholic.org

### USE

The Chapel is available for use for religious worship, for Catholic weddings, and on occasion, for other suitable community activities that are compatible with its sacred character. Suitable activities would include musical recitals and religious dramatic presentations. The Chapel and St Patrick's Estate grounds are not available for weddings conducted by civil celebrants.

All decisions about the suitability of any proposed activity are made by the Chapel Manager with reference, if necessary, to the Archdiocesan Property Manager.

### BOOKINGS

All bookings are to be made in writing with the Chapel Manager. Bookings for weddings will be taken only up to 18 months in advance. While every effort will be made to honour bookings, the Archdiocese cannot take any responsibility if, for reasons outside its control, the Chapel is not available on a particular day or time notwithstanding an advance booking.

- A cancellation fee of the full payment will be charged if a booking is cancelled with less than three (3) months notice.
- A cancellation fee of \$350 will be charged if a booking is cancelled with less than twelve (12) months notice.
- A cancellation fee of \$200 will be charged if a booking is cancelled with more than twelve (12) months notice.